

Mandatory Disclosure For Academic year 2021-22

1	AICTE File No.	Central/1-4259991956/2019/EOA				
	Date & Period of Last approval	Period:2020-21 Date: April 10, 2021				
2	Name of the Institution	GIDC RAJU SHROFF ROFEL INSTITUTE OF MANAGEMENT STUDIES,ROFEL MBA				
	Address of the Institution	PLOT 14/5 P.O. BOX 125 CHHARWADA ROAD ,NEAR HARIA ROTARY HOSPITAL GIDC VAPI,VALSAD, GUJARAT -396195				
	City & Pin Code	Vapi City – 396195. Dist.: Valsad				
	State / UT	Gujarat				
	Office hours at the Institution	9:00 am to 5:00 pm				
	Academic hours at the Institution	9:30am to 3:30pm				
	Email	grimsrofel@gmail.com				
	Website	www.rofelmba.org				
3	Type of Institution	Private-Self Financed				
	Category (1) of the Institution	Non-Minority				
4	Name of the organization running the Institution	Rotary Foundation For Education & Learning, Vapi				
	Type of organization	Trust				
	Address of the organization	14/5, Post Box No. 125, GIDC, Vapi. 396 195. Dist. Valsad. Gujarat.				
	Registered with	Public Trust Registration Office, Valsad				
	Registered Date	107/A, Paiki 2, Vapi Date: 10/08/19 F/256, Valsad, Dt.-: 02-11-1987				
	Website of the organization	www.rofelmba.org				
	5	Name of the affiliating University	Gujarat Technological University			
Address		Gujarat Technological University, Gandhinagar Campus, Nr. Government Polytechnic K-6 Circle, E-4 Electronic Estate G.I.D.C, Sector - 26, Gandhinagar-382028- Gujarat Phone: 079-2630 0499, 079-2630 0599 Fax : 079-2630 1500 Email : info@gtu.ac.in, registrar@gtu.ac.in				
Website		www.gtu.ac.in				
Latest affiliation period		Period – 2021-22				
6	Name of Principal / Director	Dr. Kedar Shukla				
	Exact Designation	Professor and Director				
	Highest Degree	Ph.D				
	Field of Specialization	Marketing				
7	Trustees	Sr No.	Name	Designation	Occupation	Background
		1	Rtn Rajnikant D. Shroff	Chairman	Business	Associated with various Educational Activities of this Trust from the very beginning
		2	Rtn Ashis Roy	Secretary / Trustee	Service	
		3	Rtn Ujjwal Kankaria	Trustee	Business	
		4	Rtn Bharat G. Patel	Trustee	Business	
		5	Rtn Rakesh Patwari	Trustee	Business	
		6	Rtn Dipak R. Shah	Trustee	Business	
7	Rtn Praful J. Dewani	Trustee	Business			
Frequency of meetings & date of last meeting	Meeting of board of trustees is held regularly to look after the development work of the Institution along with other trust activities. Once in a Year. Last Meeting Dt. :- 9th July 2021					
7	Governing Board Members	Sr No.	Name of Person	Designation		
		1	Rtn Rajnikant D. Shroff	Chairman, ROFEL Trust		
		2	Rtn Ashis Roy	Member Secretary ROFEL Trust		
		3	Rtn Bharat G. Patel	Member ROFEL Trust & Industrialist		
		4	Rtn Rakesh Patwari	Member ROFEL Trust & Industrialist		
		5	Rtn Dipak R. Shah	Member ROFEL Trust		
		6	Rtn Praful J. Dewani	Member ROFEL Trust		
		7	Rtn Ujjwal Kankaria	Member ROFEL Trust		
		8	Mrs Nupur Angirish	Staff Representative		
		10	Ex-Officio, RO, Bhopal	AICTE Nominee		
		11	Ex-Officio, Dean Management	University Nominee		
		12	Ex-Officio, Member	State Govt. Nominee		
		13	Dr Kedar Shukla	Principal of Institute		
8	Academic Advisory Body	Sr. No.	Name	Present Position and Address	Remarks	
		1	Rtn Rajnikant D. Shroff	Chairman, 202, Parishram premises, 40, Pali Hill, Bandra, Mumbai	Industrialist	
		2	Rtn Ashis Roy	Member, 903, Emperor Tower, 9th floor, Daman Road, Chala, Vapi	Industrialist	
		3	Rtn Bharat Patel	Member, Filter Machines, NH-48, Near Balitha Vapi	Industrialist	
		4	Rtn Rakesh Patwari	Member, MD	Paper Trade	
		5	Rtn Praful Dewani	Member	Civil Contractor	
		6	Rtn Ujjwal Kankaria	Member, Kakaria Associates, Royal Fortune, Chala Vapi	Chartered Accountant and Businessman	
		7	Rtn Kalyanbhai Bannerjee	Member, Director, United Phosphorus Ltd.	Rotary International President 2011-12	
		7	Prof K.C.R. Raja	Bangalore	Consultant	
		8	Rtn V K Madhavan	Bangalore	Consultant	
9	Asso. Prof. Dr Kaushal Bhatt	Surat	Academician			

		13	Dr. Pankaj Rai Patel	Director, Graduate School of management Studies, Gujarat Technological University	Academician		
		14	Dr. Kedar Shukla	Director, GIDC Rajju Shroff ROFEL Institute of Management Studies, Vapi	Academician		
	Frequency of meetings & date of last meeting	Once in a year					
9	Organizational Chart	<pre> graph TD RAT[Rofel Trust] --> Sec[Secretary] Sec --> Prin[Principal] Prin --> AAC[Academic Advisory Committee] Prin --> AS[Administrative Staff] Prin --> AF[Academic Staff Faculty] Prin --> AS2[Allied Staff] AS --> AO[Admin Office] AS --> Acc[Accountants] AF --> HD[Head of Dept.] AF --> Lib[Librarian] AS2 --> SO[State Officer] AS2 --> St[Store] HD --> Fac[Faculty] </pre>					
10	Student feedback mechanism on institutional Governance/ faculty performance	Day-to-Day performance of students will be evaluated by faculties during various academic activities including test, Sessional examinations, Practical's etc. and accordingly more emphasis will be given on weak students. The feedback is taken from the students regarding the performance of faculties. Quiz competitions, Debate performances also provides a feedback regarding their improved knowledge. The practical skill in laboratories, maintenance of records/ Journals etc. can also be considered as student feedback.					
11	Grievance Redressal mechanism for faculty, staff and students	Mechanism for Grievance for Faculty / Staff Any kind of grievances by faculty is submitted to the board of governance through principal of college. Depending on the nature of grievances, the system is set in such a way that either immediate positive decision on a small matter can be taken. In other cases, meetings with staff in cordial & amicable way will be made to reach a solution. Complaints are invited by box system.					
12	Name of the Department		MBA				
	Course		MBA				
	Level		P.G.				
	Year wise Sanctioned Intake		Course	2017-18	2018-19	2019-20	2020-21
			MBA	60	60	71	69
	Year wise Actual Admissions		Course	2017-18	2018-19	2019-20	2020-21
			MBA	60	60	71	69
	Accreditation Status of the course by NBA		Not Accredited by NBA				
	Doctoral Courses		No				
	Foreign Collaborations, if any		No				
	Professional Society Memberships		No				
	Professional Activities		Yes				
	Consultancy Activities		No				
	Grants fetched		Yes				
	Departmental Achievements		Rankers in GTU				
	Distinguished Alumni		Yes				